

WANSTEAD & SNARES BROOK CRICKET CLUB

Minutes of the Management Committee Meeting held on Wednesday 1st February 2012 @ 8:00pm

Present: M. Pluck (Chair), C. Hurd, T. Hebden, N. Hutchings, L. Enoch, Arfan Akram, S. Andrews, J. Palmer

1.0 Apologies for absence

1.1 Apologies for absence had been received from Ms K. Byrne and P. Staniford.

2.0 Minutes of previous meeting

2.1 The minutes of the previous Management Committee Meeting (7th December 2011) were agreed as a true and accurate record of proceedings.

Action Nigel Hutchings to send copies of the minutes to Sanjay Batra for publication on the website.

3.0 Actions from the previous meeting

3.1 *Investigate the viability of club volunteers donating reimbursed expenses to the club via Gift Aid should they wish to do so – carry forward*

Action Chris Hurd to investigate the viability of club volunteers donating reimbursed expenses to the club via Gift Aid should they wish to do so

3.2 *Send a letter to Wanstead Sports Grounds Ltd regarding the need to tidy up the area by the entrance to Overton Drives – put on hold given the situation regarding the hiring out of Overton Drive during the Olympics*

3.3 *Purchase John Sankey plaque once wording/design had been agreed - this should be done just before start of next season – carry forward*

Action Len Enoch to purchase John Sankey plaque once wording/design had been agreed – this should be done just before start of next season

3.4 *Now that we have formal planning approval, send note to John Cryer with details of Fanatics Australia initiative – Martin Pluck met with John Cryer during the week beginning 23rd January. John Cryer was very supportive of the initiative.*

3.5 *Register on NatWest Cricket Force website prior to organising working parties to undertake pre-season preparatory work on both grounds – completed. Saturday 31st March had been scheduled for pre-season preparatory work on both grounds.*

3.6 *Send out a survey/questionnaire to all adult players prior to the start of next season – the questionnaire had been prepared. This would take the form of an online*

survey to be sent out to club members. The survey plan would be announced at the upcoming Players Meeting on Sunday 5th February.

- 3.7 *Review wording with John Sankey for plaque at Nutter Lane – completed.*
- 3.8 *Send formal response to Shepherd Neame regarding their proposal to switch suppliers – Lynn Rising had formally responded to Shepherd Neame.*
- 3.9 *Get further quote (over the winter) for protective netting at Nutter Lane and resubmit planning application for erection of netting – **carry forward***

Action **Martin Pluck** to get further quote for protective netting at Nutter Lane and resubmit planning application for erection of netting

- 3.10 *Arrange for sample photo of James Foster to be framed and, following this, obtain a quote for framing of the remaining photos to be displayed at Overton Drive – the photograph of James Foster selected by Martin Pluck had been framed at a cost of £15. The maximum cost of framing any further photographs would be in the region of £20 each.*

Action **Martin Pluck** to co-ordinate getting further photographs for framing

Action **Martin Pluck** to contact Sanjay Batra to see if he could scan in any of club's archived pictures and load these up onto the website

- 3.11 *Liase with Sanjay Batra to add details of the club Football Section sections to the website – **carry forward***

Action **Paul Staniford** to liaise with Sanjay Batra to add details of the club Football Section sections to the website

- 3.12 *Put up John Sankey plaque at Nutter Lane when it is available – **carry forward***

Action **Paul Staniford** to put up John Sankey plaque at Nutter Lane when it is available (*linked to 3.3 above*)

- 3.13 *Arrange for the goalpost holes in the outfield at Nutter Lane to be covered – **carry forward***

Action **Paul Staniford** to arrange for the goalpost holes in the outfield at Nutter Lane to be covered after the end of the season

- 3.14 *Investigate purchase of new netting for the practice nets at Overton Drive - these should be in place for next season. Trevor Hebden had obtained a quote of £340 (+ VAT) from Net World Sports Ltd to replace all of the netting.*

The Committee approved this expenditure.

Action **Trevor Hebden** to order replacement netting for the practice nets at Overton Drive

Action **Martin Pluck** to contact Nigel Baldwin and ask him to arrange for the removal of the overturned, derelict benches behind the store room at Overton Drive

3.15 *Carry out repairs on the metal poles in practice nets over the winter in readiness for the 2012 season – carry forward*

Action Trevor Hebden to carry out repairs on the metal poles in the practice nets over the winter in readiness for the 2012 season.

3.16 *Purchase heavy duty wooden boards and erect at back of nets - this should be done prior to the beginning of next season to prevent animal damage – – carry forward*

Action Trevor Hebden to erect heavy boards (possibly from obsolescent site screen) at back of nets – this would be done on 31st March.

3.17 *Put up Clubmark Certification notice at Overton Drive – completed.*

4.0 Hiring out Overton Drive during Olympics

4.1 The key points noted during the meeting with regard to this initiative were:

- The planned meeting with Fanatics Australia had gone ahead as planned – we have responded to them as requested but were still waiting for them to produce a draft agreement
- Both Tennis clubs had agreed that the club could go ahead and hire out the ground and the Golf Club formally supported the initiative
- Wanstead Sports Grounds Ltd had now provided a formal letter stating that they would not oppose the proposal.
- It was stressed that the club would need to be fully indemnified in the event of any damage
- Letters had been received from our insurers confirming that we were fully covered for this event
- The club would run a Barbeque each night
- Rearranging of 1st XI home fixtures during the period – it was hoped that all 1st XI fixtures could be played away but the League had arranged one home fixture that clashed. An alternative ground would be sought. Martin Pluck had sounded out both Chigwell and Bancroft Schools and Chigwell were happy in principle for us to use their facilities. We were awaiting a formal response to confirm this.
- It was agreed that we would have a joint Adult and Junior Cricket Week this year – this would be deferred to the week beginning 27th August

Action Arfan Akram to contact Paul Harvey and John Hinton to see if we could play the annual MCC fixture at an alternative venue near Stanstead

4.2 Further actions agreed in relation to this topic were:

Action Chris Hurd to draft a letter formally acknowledging the Management Committee's approval for the Fanatics Australia event to go ahead

Action Martin Pluck to confirm that John Gray was happy for the President's fixture to take place on the Friday of the revised Cricket Week

Action Len Enoch to contact Sanjay Batra to advertise the rearranged Cricket Week dates on the club website

Action Martin Pluck to formally inform the League of the club's intention to relocate impacted home fixtures once a formal agreement had been signed with Fanatics Australia

5.0 Fund Raising and Grant Applications

5.1 The RBS grant scheme had now been closed – unfortunately the club had intended to apply for this.

5.2 Further events were being arranged to support the Courtney Walsh Foundation

6.0 Treasurer's Report

6.1 Statement of Accounts

The 2011 figures were now confirmed. A loss of £7,200 in 2010 had been converted into a profit of just over £3,000, which included £5,000 that had been reserved out of the year's profits as provision for improvement. Income had been increased in most areas during the year whilst at the same time expenditure had been kept to a minimum. The largest single expense was for the repair of the drains at Overton Drive at the beginning of the year (these costs were included under Pavilion Expenses in the accounts)

Chris Hurd highlighted the tremendous contribution of many different people throughout the club to this impressive turnaround in the club's financial fortunes. However, there was no room for complacency and a similar effort would be required in 2012 in the continuing challenging economic climate.

7.0 Bars

7.1 Chairman's report

The key points to note during the period were

- December 2011 had seen an increase in takings of £3,800 when compared to the same period in 2010
- Despite being relatively quiet January 2012 income had been up by £1,350.
- The recent quiz night at Overton Drive had raised £350.
- Nutter Lane was currently being hired out for Thursday evenings

In recognition for all their hard work during the year and for their overall contribution to the club Simon Andrews proposed a salary increase for Lynn and Jogn Rising

The Management Committee approved a 5% salary increase for 2012.

8.0 Grounds

8.1 Grounds report

- Both grounds were in very good condition – far better than at the same time last year.
- Martin Pluck had obtained a competitive quote of £1,865 for a portable practice net

- It was estimated that 2 new replacement site screens for Overton Drive would cost £3,000 (including delivery)
- Some of the chairs in the clubhouse now needed replacing

Action Martin Pluck to contact Greene King regarding the purchase of new chairs for the clubhouse at Overton Drive

9.0 Social

- 9.1 A 60s night followed by a Disco had been arranged for the 10th March. Tickets would be £10 each
- 9.2 A 6-aside football tournament at Overton Drive had been organised for 19th February.
- 9.3 Quiz nights were planned for 11th February and 3rd March.
- 9.4 The club was taking a darts team to Woodford Green to take part in a fund raising event for that club.

The Management Committee would like to formally thank Adnan Akram for his hard work and enthusiasm in arranging the darts nights at Overton Drive over the winter. These had all been a very well attended.

10.0 Safeguarding

10.1 Compliance/Training

- First Aid and Safeguarding and Child Protection courses were required for club members who need to renew their qualifications.

Action Trevor Hebden to arrange the necessary First Aid and Safeguarding and Child Protection courses

- A further CRB clinic would probably be needed as the club had several new volunteers who would need to apply for the necessary CRB checks

11.0 Cricket

11.1 Adult Cricket

- In the indoor league the 'A' team were in 2nd place in their division and the 'B' team were 4th in theirs

11.2 Junior Section

- Preparations were underway for the registration evenings. Four of these were planned for 28th February, 13th March, 18th March and 27th March.
- Sanjay Batra had been researching the possibility of automating the process of updating the junior registration detail on the website. This would necessitate the bulk upload of member details and the addition of extra fields to the database to enable the recording of information specifically required for junior members. This would not be straightforward and would need the involvement of Hitsports.

- The indoor cricket continued to go well with a large number of players participating in games across the 11 teams entered.
- We have been inundated with responses for indoor training at Caterham School. This was particularly popular among the younger age group.

11.3 Ladies Section

- The Ladies won the Essex indoor competition that took place at Chelmsford. This was an excellent achievement.
- The North London Women's Cricket League would definitely be extended to 2 divisions for the 2012 season. There would be a play-off competition at the end of the season to compensate for the reduced fixture list due to the fact that each division would comprise a smaller number of teams.

12.0 Football

There was nothing report on the Football Section

13.0 AGM Notice

13.1 The proposed agenda was discussed in some detail. The AGM was scheduled to take place on Friday 2nd March. The following actions were identified:

Action Nigel Hutchings to make the agreed amendments to the draft AGM agenda prior to circulation

Action Nigel Hutchings to send finalised AGM agenda to Sanjay Batra for publication on the website

Action Nigel Hutchings to post a copy of the AGM Agenda on the notice boards at Overton Drive and Nutter Lane

Action Martin Pluck to contact Sanjay Batra to request an email to be sent out to all club members providing details of the 2012 AGM

14.0 Any Other Business

14.1 Work on the club membership booklet was due to start imminently in order to ensure that it was ready for the start of the season. The adult league fixtures were now available and the other fixtures for the season were nearly finalised – this included adult Sunday friendlies, junior fixtures and Slow Coaches games.

Action Nigel Hutchings to liaise with Martin Pluck, James Outram, Nalliah Rathakrishnan and Bryan Clark on outstanding fixtures for the membership booklet.

Action Trevor Hebden to liaise with the printer to co-ordinate printing of the booklet

Action Nigel Hutchings to contact Sanjay Batra to help fill advertiser space in the booklet

Action Nigel Hutchings to provide address labels for social members in preparation for posting the membership booklet

Action **Martin Pluck** to send out booklet to social members in conjunction with the membership renewal form

14.2 It was proposed that Anjali Bamrah, the Ladies captain and a qualified physiotherapist, should be appointed to the role of club physiotherapist. This was an honorary position.

The Management Committee were happy to approve this proposal

15.0 Date of next meeting

15.1 To be confirmed